



# BROWN PROPERTY RENTALS, LLC BROWN PROPERTY MANAGEMENT, LLC RENTAL APPLICATION

A photo ID is required of all applicants. All information must be filled out *completely* to be processed.

Applicant's name (first, middle, last) \_\_\_\_\_  
Maiden Name or Alias/If Divorced, previous name \_\_\_\_\_ Citizenship \_\_\_\_\_ (country)  
Date of Birth \_\_\_\_\_ Soc.Sec.No. \_\_\_\_\_ Driver License No. \_\_\_\_\_ in \_\_\_\_\_ (state)  
Home Phone \_\_\_\_\_ E-Mail \_\_\_\_\_  
Work Phone \_\_\_\_\_ Mobile/Pager \_\_\_\_\_

Spouse's name (first, middle, last) \_\_\_\_\_  
Maiden Name or Alias/If Divorced, previous name \_\_\_\_\_ Citizenship \_\_\_\_\_ (country)  
Date of Birth \_\_\_\_\_ Soc.Sec.No. \_\_\_\_\_ Driver License No. \_\_\_\_\_ in \_\_\_\_\_ (state)  
Home Phone \_\_\_\_\_ E-Mail \_\_\_\_\_  
Work Phone \_\_\_\_\_ Mobile/Pager \_\_\_\_\_

**Name all other persons who will occupy the Property: (anyone less than 18 yrs of age must be legal dependent)**

Name: \_\_\_\_\_ Relationship \_\_\_\_\_ Date of Birth \_\_\_\_\_ Soc. Sec. No. \_\_\_\_\_  
Name: \_\_\_\_\_ Relationship \_\_\_\_\_ Date of Birth \_\_\_\_\_ Soc. Sec. No. \_\_\_\_\_  
Name: \_\_\_\_\_ Relationship \_\_\_\_\_ Date of Birth \_\_\_\_\_ Soc. Sec. No. \_\_\_\_\_  
Name: \_\_\_\_\_ Relationship \_\_\_\_\_ Date of Birth \_\_\_\_\_ Soc. Sec. No. \_\_\_\_\_

Emergency Contact Name & No.: \_\_\_\_\_

## RESIDENCES

Current Address: \_\_\_\_\_  
Landlord's Name or Mortgage Holder: \_\_\_\_\_  
Landlord's Phones: \_\_\_\_\_ (day) \_\_\_\_\_ (night) \_\_\_\_\_ (mobile)  
Date Moved-In \_\_\_\_\_ Move-Out Date \_\_\_\_\_ Rent \$ \_\_\_\_\_  
Reason for Move: \_\_\_\_\_ Relationship to Landlord \_\_\_\_\_

Previous Address \_\_\_\_\_  
Previous Landlord's Name or Mortgage Holder: \_\_\_\_\_  
Landlord's Phones: \_\_\_\_\_ (day) \_\_\_\_\_ (night) \_\_\_\_\_ (mobile)  
Date Moved-In \_\_\_\_\_ Move-Out Date \_\_\_\_\_ Rent \$ \_\_\_\_\_  
Reason for Move: \_\_\_\_\_ Relationship to Landlord \_\_\_\_\_

Previous Address \_\_\_\_\_  
Previous Landlord's Name or Mortgage Holder: \_\_\_\_\_  
Landlord's Phones: \_\_\_\_\_ (day) \_\_\_\_\_ (night) \_\_\_\_\_ (mobile)  
Date Moved-In \_\_\_\_\_ Move-Out Date \_\_\_\_\_ Rent \$ \_\_\_\_\_  
Reason for Move: \_\_\_\_\_ Relationship to Landlord \_\_\_\_\_

- Yes  No Have you ever been more than 5 days late with a rent payment?
- Yes  No Has Applicant or anyone in household ever been evicted?
- Yes  No Has a landlord ever received a judgment against you for monies owed?
- Yes  No Do you have any pending litigation against you now?

## EMPLOYMENT/INCOME

|                            | Present Occupation | Prior Occupation | Spouse's Occupation |
|----------------------------|--------------------|------------------|---------------------|
| Employer                   | _____              | _____            | _____               |
| Self-Employed d/b/a        | _____              | _____            | _____               |
| Business Address           | _____              | _____            | _____               |
| Phone                      | _____              | _____            | _____               |
| Position Held              | _____              | _____            | _____               |
| How Long                   | _____              | _____            | _____               |
| Name & Title of Supervisor | _____              | _____            | _____               |
| Type of Business           | _____              | _____            | _____               |
| Monthly Gross Income       | _____              | _____            | _____               |

Are you currently considering changing jobs? Applicant  Yes  No Spouse  Yes  No

Describe other income Applicant wants considered: \_\_\_\_\_

## PERSONAL REFERENCES

Personal reference \_\_\_\_\_ Relationship \_\_\_\_\_ Telephone \_\_\_\_\_

Personal reference \_\_\_\_\_ Relationship \_\_\_\_\_ Telephone \_\_\_\_\_

## CREDIT REFERENCES

**Bank's Name and Phone at which Landlord may verify good funds for any rent, fee, or deposit. Please list & indicate savings (s) and checking (ck).**

| Bank Name & Branch | Account Type & # | Balance | Date Opened | Bank Phone |
|--------------------|------------------|---------|-------------|------------|
|                    |                  |         |             |            |
|                    |                  |         |             |            |
|                    |                  |         |             |            |

### Credit Balances & Outstanding Loans

| Creditor | Account # | Balance Owed | Date Opened |
|----------|-----------|--------------|-------------|
|          |           |              |             |
|          |           |              |             |
|          |           |              |             |

- Yes  No Have you ever declared bankruptcy? If yes, when? \_\_\_\_\_  
 Yes  No Are you currently (or considering) filing bankruptcy?  
 Yes  No Are you currently under any, or have knowledge of future, litigation involving yourself?  
 Yes  No Do you have any accounts in collection status?  
 Yes  No Are you currently under any orders for garnishment for monies owed?

## OTHER INFORMATION

### List all vehicles to be parked on the Property:

|                                | Vehicle No. 1 | Vehicle No. 2 | Vehicle No. 3 |
|--------------------------------|---------------|---------------|---------------|
| Year and Make of Car           |               |               |               |
| Color                          |               |               |               |
| VIN #                          |               |               |               |
| State & Tag No.                |               |               |               |
| Car titled in name of          |               |               |               |
| Driver License No. /Who drives |               |               |               |

Yes  No **HAVE YOU, YOUR SPOUSE, OR A MEMBER OF YOUR HOUSEHOLD EVER BEEN CHARGED, PLEAD GUILTY, BEEN CONVICTED OF, OR BEEN PLACED ON PROBATION FOR ANY CRIME?** IF SO, please state the date of said charge, plea or conviction \_\_\_\_\_; the nature of the offense \_\_\_\_\_. The court, county and state in which such plea or conviction was entered \_\_\_\_\_.

- Yes  No Are you in the military reserves or armed forces? If yes, Unit: \_\_\_\_\_  
 Yes  No Do you have knowledge that you could or will be deployed or relocated before this lease expires? When \_\_\_\_\_  
 Yes  No Do you have a home-based business? If yes, explain \_\_\_\_\_  
 Yes  No Are you on any government watch lists? If yes, explain \_\_\_\_\_  
 Yes  No Do you smoke? Some premises may be non-smoking units.  
 Yes  No Do you have a pet? If yes, describe your pet \_\_\_\_\_  
 Yes  No Do you have or anticipate having any type of water bed?  
 Yes  No Do you have or anticipate having any type of swimming pool, hot tub, etc? If yes, what/how big \_\_\_\_\_  
 Yes  No Do you have or anticipate having any type of swing/play set, trampoline, etc? If yes, what \_\_\_\_\_  
 Yes  No **Do you have renters insurance?** Insurance will be **required**. If no, you must have it prior to executing the lease.

Address of premises offered for rent: \_\_\_\_\_  
 I recognize that this application for an apartment is subject to acceptance or rejection. I agree that my screening fee of \$30.00 per adult applicant is non-refundable.

I hereby make application for an apartment and certify that this information is correct. I HEREBY AUTHORIZE LANDLORD/AGENT TO VERIFY THE VALIDITY OF ALL THE ABOVE INFORMATION, AND TO INQUIRE NOW OR PERIODICALLY WITH MY EMPLOYERS, FINANCIAL INSTITUTIONS, LAW ENFORCEMENT AGENCIES AND ANY OF THE CREDIT REPORTING BUREAUS AVAILABLE TO HIM AND I AUTHORIZE THOSE REFERENCES AND SOURCES OF INFORMATION TO RELEASE INFORMATION TO THE LANDLORD/AGENT. I AGREE TO SUPPLY ANY ADDITIONAL INFORMATION NEEDED BY LANDLORD/AGENT TO PROCESS THIS APPLICATION AND I ACKNOWLEDGE THAT MY DEPOSIT WILL BE FORFEIT IF I DO NOT COMPLY WITH ANY SUCH REQUEST. .

I UNDERSTAND THAT IF I HAVE GIVEN ANY FALSE INFORMATION IN, OR IN REGARD TO, THIS APPLICATION, THE PROPERTY OWNER OR HIS AGENT HAS THE RIGHT TO IMMEDIATELY REJECT THIS APPLICATION AND/OR TERMINATE A LEASE AGREEMENT.

Applicant's Signature \_\_\_\_\_ Date \_\_\_\_\_

Spouse's Signature \_\_\_\_\_ Date \_\_\_\_\_

|   |  |
|---|--|
| Office Use Only:                            | Applicant: <input type="checkbox"/> Accepted <input type="checkbox"/> Denied   |
| Employment Checked <input type="checkbox"/> | Credit References Checked <input type="checkbox"/>   |
| Credit Check <input type="checkbox"/>       | Personal References Checked <input type="checkbox"/>   |
| Background Check <input type="checkbox"/>   |  |
| Affirmed by Agent _____                     | Applicant Notified: Date _____ by <input type="checkbox"/> Phone <input type="checkbox"/> Letter                     |
| Amount submitted with application\$ _____   | Cash <input type="checkbox"/> Check No. _____ <input type="checkbox"/> <span style="float: right;">03/29/2017</span> |

**Brown Property Rentals, LLC and/or Brown Property Management, LLC  
Consumer Report/Background Check Authorization**

Background Verification Disclosure: As part of the application process, Brown Property Rentals, LLC and/or Brown Property Management, LLC, may obtain a consumer Report and/or an Investigative Consumer Report. The Fair Credit Reporting Act, as amended by the Consumer Reporting Reform Act of 1996, requires that we advise you that, for purposes of application only, a Consumer Report may be made which may include information about your character, general reputation, personal characteristics, or mode of living. Upon written request, additional information as to the nature and scope of the report, if one is made, will be provided, in the event the Report contains information regarding your character, general reputation, personal characteristics, or mode of living.

Authorization and Release During the application process and at any time during any subsequent application, I authorize, Brown Property Rentals, LLC and/or Brown Property Management, LLC, to procure a Consumer Report which I understand may include information regarding my character general reputation, personal information from courts records repositories, departments of motor vehicles, past or present employers and education institutions, governmental occupational licensing or registration entities, business or personal references, and any other source required to verify information that I have voluntarily supplied. I understand that I may request a complete and accurate disclosure of the nature and scope of the background verification; to the extent such investigation includes information bearing on my character, general reputation, personal characteristics or mode of living.

I HEREBY AUTHORIZE LANDLORD/AGENT TO VERIFY THE VALIDITY OF ALL THE ABOVE INFORMATION, AND TO INQUIRE NOW OR PERIODICALLY WITH MY EMPLOYERS, FINANCIAL INSTITUTIONS, AND ANY OF THE CREDIT REPORTING BUREAUS AVAILABLE TO HIM. I AGREE TO SUPPLY ANY ADDITIONAL INFORMATION NEEDED BY OWNER/AGENT TO PROCESS THIS APPLICATION AND I ACKNOWLEDGE THAT MY DEPOSIT WILL BE FORFEIT IF I DO NOT COMPLY WITH ANY SUCH REQUEST.

I have completed a Rental application for the express purpose of enabling Brown Property Management Services to check my credit and references now and in the future including consumer reports and background checks.

**Please print or type so all words and numbers can be read when this form is faxed.**

**Applicant #1**

Date \_\_\_\_\_

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Current Address

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
City, State, Zip Code

Social Security # \_\_\_\_\_

Date of Birth \_\_\_\_\_

Driver's License # \_\_\_\_\_

**Applicant #2**

Date \_\_\_\_\_

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Current Address

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
City, State, Zip Code

Social Security # \_\_\_\_\_

Date of Birth \_\_\_\_\_

Driver's License # \_\_\_\_\_

Authorization to Release Information  
Related to a Residential Lease Applicant

I, \_\_\_\_\_ (Applicant), have submitted an application to lease a property located at \_\_\_\_\_.

The landlord or landlord's agent who will verify information in the application is:

Brown Property Rentals, LLC and/or  
Brown Property Management, LLC  
P O Box 443  
Diamond, MO 64840-0443  
417-438-2519  
[Cheryl@BrownPropertyRentals.com](mailto:Cheryl@BrownPropertyRentals.com)  
[BrownPropertyManagementLLC@yahoo.com](mailto:BrownPropertyManagementLLC@yahoo.com)

I give my permission:

1. to my current and former employers to release any information about my employment history and income history to the above-named company or agent;
2. to my current and former landlords to release any information about my rental history to the above-named company or agent;
3. to my current and former mortgage lenders on property that I own or have owned to release any information about my mortgage payment history to the above-mentioned company or agent;
4. to my bank, savings and loan, or credit union to provide a verification of funds that I have on deposit to the above-named company or agent; and
5. to the above-named company or agent to obtain a copy of my consumer report (credit report) from any consumer reporting agency and to obtain criminal background information about me.

\_\_\_\_\_  
Applicant

\_\_\_\_\_  
Date

\_\_\_\_\_  
Applicant

\_\_\_\_\_  
Date